

PLEASE POST



FEBRUARY 18, 2020

# EXISTING NON-INSTRUCTIONAL VACANCIES

## HUMAN RESOURCES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(The Nation's Largest Fully Accredited School System)

APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE

Veterans Preference Available: <https://www.browardschools.com/Page/32164>

**Broward County Public Schools Is An Equal Opportunity/Equal Access Employer**

DEADLINE

DATE\*

2/26/20

DEADLINE

DATE\*

2/26/20

PLEASE POST

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

**POSITION**

Facilities Serviceperson  
(\$12.91 - \$20.26 per hour)  
(261 Day Calendar)  
(8 hours per day)  
Position#: 80210126  
Tracking#: NIS-48269  
Location Number: 62221000

**WORK LOCATION**

Atlantic Technical College &  
Technical High School

**QUALIFICATIONS**

**EDUCATION:** Receipt of Special Diploma.

**EXPERIENCE:** A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.

**ADDITIONAL REQUIREMENTS:** Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.

OR

**EDUCATION:** Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.

**EXPERIENCE:** No additional experience required.

**ADDITIONAL REQUIREMENTS:** Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.

EFF. DATE \*

OF VACANCY

2/27/2020

**HARD COPY RESUME ONLY**

**EMAILS WILL NOT BE CONSIDERED**

Include tracking# with your cover letter/resume.  
Current employees must provide personnel #.  
Send Resume & HS Diploma/GED to:  
Robert B. Crawford Jr.  
4700 Coconut Creek Parkway  
Coconut Creek, FL 33066

**\*PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

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**NON-INSTRUCTIONAL VACANCIES** (Cont.)

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<u>POSITIONS</u>	<u>WORK LOCATION</u>	<u>QUALIFICATIONS</u>	<u>EFF. DATE * OF VACANCY</u>	<u>HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED</u>
Facilities Serviceperson (\$12.91 - \$20.26 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80001722 Tracking#: NIS-48142 Location Number: 60331000	Collins Elementary	<p><u>EDUCATION:</u> Receipt of Special Diploma.</p> <p><u>EXPERIENCE:</u> A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.</p> <p style="text-align: center;">OR</p> <p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> No additional experience required.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.</p>	2/27/2020	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED to: Tracy Jackson 1050 NW 2nd Street Dania Beach, FL 33004
Facilities Serviceperson (\$12.91 - \$20.26 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80015589 Tracking#: NIS-48275 Location Number: 60011000	Deerfield Beach Elementary	<p><u>EDUCATION:</u> Receipt of Special Diploma.</p> <p><u>EXPERIENCE:</u> A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.</p> <p style="text-align: center;">OR</p> <p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> No additional experience required.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.</p>	2/27/2020 (Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED to: Andrew Gerlach 650 NE 1st Street Deerfield Beach, FL 33441

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**NON-INSTRUCTIONAL VACANCIES** (Cont.)

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POSITIONS

WORK LOCATION

QUALIFICATIONS

EFF. DATE \*  
OF VACANCY

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Facilities Serviceperson  
(\$12.91 - \$20.26 per hour)  
(Night-Shift) (\$.35 Shift Differential)  
(261 Day Calendar)  
(8 hours per day)  
Position#: 80126856  
Tracking#: NIS-48290  
Location Number: 60371000

Dillard 6-12 High

EDUCATION: Receipt of Special Diploma.  
EXPERIENCE: A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.  
ADDITIONAL REQUIREMENTS: Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.

OR

EDUCATION: Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.  
EXPERIENCE: No additional experience required.  
ADDITIONAL REQUIREMENTS: Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.

2/27/2020

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Send Resume & HS Diploma/GED to:  
Casandra Robinson  
2501 NW 11th Street  
Fort Lauderdale, FL 33311

Facilities Serviceperson  
(\$12.91 - \$20.26 per hour)  
(Night-Shift) (\$.35 Shift Differential)  
(261 Day Calendar)  
(8 hours per day)  
Position#: 80210483  
Tracking#: NIS-47947  
Location Number: 60621000

Larkdale Elementary

EDUCATION: Receipt of Special Diploma.  
EXPERIENCE: A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification.  
ADDITIONAL REQUIREMENTS: Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.

OR

EDUCATION: Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.  
EXPERIENCE: No additional experience required.  
ADDITIONAL REQUIREMENTS: Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.

2/27/2020  
(Prev. Adv.)

Include tracking# with your cover letter/resume.  
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Send Resume & HS Diploma/GED to:  
Carla Hart  
3250 NW 12th Place  
Fort Lauderdale, FL 33311

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<u>POSITIONS</u>	<u>WORK LOCATION</u>	<u>QUALIFICATIONS</u>	<u>EFF. DATE * OF VACANCY</u>	<u>HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED</u>
Facilities Serviceperson (\$12.91 - \$20.26 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80099575 Tracking#: NIS-48244 Location Number: 61221000	Pembroke Pines Elementary	<u>EDUCATION:</u> Receipt of Special Diploma. <u>EXPERIENCE:</u> A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification. <u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.	2/27/2020	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED to: Natasha Bell 6700 SW 9th Street Pembroke Pines, FL 33023
		OR		
		<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program. <u>EXPERIENCE:</u> No additional experience required. <u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.		
Facilities Serviceperson (Part-Time) (\$12.91 - \$20.26 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (25 hours per week) Position#: 80211043 Tracking#: NIS-39873 Location Number: 61752000	Whispering Pines Education Center	<u>EDUCATION:</u> Receipt of Special Diploma. <u>EXPERIENCE:</u> A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. Must have completed the Basic Facilities Service job related training program, offered by Broward County Public Schools Human Resource Development and have received a Basic Facilities Service certification. <u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. Computer skills as required for the position.	2/27/2020 (Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED to: Michael J Gleason 3609 SW 89th Avenue Miramar, FL 33025
		OR		
		<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program. <u>EXPERIENCE:</u> No additional experience required. <u>ADDITIONAL REQUIREMENTS:</u> Able to perform custodial work. Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor saving devices in the schools. Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. Must be able to follow written and oral instructions on cleaning and equipment operation. Able to work well with others. All employees must complete the Basic Facilities Service job related Training Program, offered by Broward County Public Schools, including the mandatory Asbestos and Lock-Out/Tag-Out courses within sixty (60) days of their initial date of hire, and receive a Basic Facilities Service certification within the one hundred thirty-one (131) working days probationary period of employment. Bilingual skills are preferred.		

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POSITIONS	WORK LOCATION	QUALIFICATIONS	EFF. DATE * OF VACANCY	<u>HARD COPY RESUME ONLY</u> <u>EMAILS WILL NOT BE CONSIDERED</u>
Facilities Serviceperson Aide (\$11.65 - \$11.96 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80211409 Tracking#: NIS-48252 Location Number: 60221000	Croissant Park Elementary	<p><u>EDUCATION:</u> Receipt of Special Diploma.  <u>EXPERIENCE:</u> No experience required.  <u>SPECIAL QUALIFICATIONS:</u> The ability to perform specific custodial work after appropriate verbal instructions and on the job training. Must attend the Basic Facilities Service job related training program, offered by Broward County Public Schools within the probationary period of employment. Computer skills as required for the position. Bilingual skills are preferred.</p>	2/27/2020	<p>Include tracking# with your cover letter/resume. Current employees must provide personnel #.                      Send Resume &amp; HS Diploma/GED to:                      Michelle-Ann Allison                      1800 SW 4th Avenue                      Fort Lauderdale, FL 33315</p>
Assistant Head Facilities Serviceperson (Elementary, Middle School/Exceptional Child Center) (\$19.13 - \$23.69 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80128190 Tracking#: NIS-48245 Location Number: 63121000	Quiet Waters Elementary	<p style="text-align: center;">OR</p> <p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.  <u>EXPERIENCE:</u> No additional experience required  <u>SPECIAL QUALIFICATIONS:</u> The ability to perform specific custodial work after appropriate verbal instructions and on the job training. Must attend the Basic Facilities Service job related training program, offered by Broward County Public Schools within the probationary period of employment. Computer skills as required for the position. Bilingual skills are preferred.</p> <p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program  <u>EXPERIENCE:</u> Three (3) years of industrial, commercial, or educational facility experience.  <u>ADDITIONAL REQUIREMENTS:</u> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others and prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Must physically be able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. <b>Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position.</b> Failure to comply with this provision may result in disciplinary action up to and including demotion. Computer skills as required for the position. Bilingual skills preferred.</p>	2/27/2020	<p>Include tracking# with your cover letter/resume. Current employees must provide personnel #.                      Send Resume &amp; HS Diploma/GED &amp; In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to:                      Geoffrey Henning                      4150 W. Hillsboro Boulevard                      Deerfield, FL 33442</p>

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POSITIONS	WORK LOCATION	QUALIFICATIONS	EFF. DATE* OF VACANCY	HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED
Air Conditioning and Refrigeration Mechanic - Journeyperson (\$29.51 - \$33.02 per hour) (261 Day Calendar) (8 hours per day) Position#: 80115105 Tracking#: NIS-45596 Location Number: 69620000	Physical Plant Operations - Zone 2   Central Area	<p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> Satisfactory completion of the Broward County School District's Air Conditioning and Refrigeration Mechanic Apprenticeship Program.</p> <p><u>SPECIAL QUALIFICATIONS:</u> Able to read blueprints, technical data and sketches; prepare estimates of materials from such information. Ability to assume responsibility and instruct other mechanics (including apprentices) in the proper procedures to accomplish repairs. Thorough knowledge of electrical and air conditioning circuits. Extensive knowledge of all phases of air conditioning and refrigeration repairs to include proper procedures of the trade. Knowledge of computer-activated energy controls. Must be able to follow written and oral instructions. Able to work well with others. Must have ability to assume responsibility and effect repairs without assistance. Must provide own hand tools. Willing to answer emergency calls at all hours, including off hours. Must have a valid Florida driver's license. This position will include pre-employment drug and alcohol testing.</p> <p style="text-align: center;">OR</p> <p><u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program</p> <p><u>EXPERIENCE:</u> Six (6) years of recent professionally paid experience in the air conditioning/refrigeration field. Must possess a current Broward County's, or State of Florida, Certificate of Competency as either a Specialty Air Conditioning Technician, Class "A" or as a Refrigeration Technician, Class "A" or as a Mechanical Journeyman .</p> <p><u>SPECIAL QUALIFICATIONS:</u> Able to read blueprints, technical data and sketches; prepare estimates of materials from such information. Ability to assume responsibility and instruct other mechanics (including apprentices) in the proper procedures to accomplish repairs. Thorough knowledge of electrical and air conditioning circuits. Extensive knowledge of all phases of air conditioning and refrigeration repairs to include proper procedures of the trade. Knowledge of computer-activated energy controls. Must be able to follow written and oral instructions. Able to work well with others. Must have ability to assume responsibility and effect repairs without assistance. Must provide own hand tools. Willing to answer emergency calls at all hours, including off hours. Must have a valid Florida driver's license. This position will include pre-employment drug and alcohol testing.</p>	2/27/2020 (Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & a valid Florida driver's license and SBBC's Apprenticeship Program Cert. or copies of required certifications to: Ronald DiCurcio 1560 NW 34th Terrace Lauderhill, FL 33313
Tractor-Mower Operator (\$21.21 - \$27.27 per hour) (261 Day Calendar) (8 hours per day) Position#: 80027580 Tracking#: NIS-45692 Location Number: 69608000	Custodial & Grounds Services	<p><u>EDUCATION:</u> High school diploma or satisfactory completion of an approved General Education Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> Must have experience in the operation of mowing equipment.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> Some knowledge of minor repairs. Ability to operate grass mowing and related soil moving equipment safely and efficiently. Ability to perform first echelon maintenance, and insurance repairs are performed on time. Physically able to climb and operate from ladders and mobile equipment, as well as lift heavy objects. Ability to work well with others. Ability to follow both written and oral instructions. Must be able to read and understand equipment operating manuals, warnings and symbols. Must have ability to assume responsibility and effect repairs without assistance. Must have a proper Florida commercial driver's license with endorsements compatible with the assigned duties of The School Board of Broward County, Florida. This position will include pre-employment drug and alcohol testing. Bilingual and computer skills preferred.</p>	2/27/2020 (Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & proper (Class B) Florida CDL with endorsements compatible with the assigned duties of The School Board of Broward County, Florida to: Roy Norton 3897 NW 10th Avenue Oakland Park, FL 33309
Temporary Campus Monitor (\$13.12 per hour) (4.5 hours per day) Position#: 80210931 Tracking#: NIS-45738 Location Number: 63131000	Hawkes Bluff Elementary	<p><u>EDUCATION:</u> An earned high school diploma or satisfactory completion of an approved General Education Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> A minimum of four (4) years, within the last eight (8) years, of successful work experience. Must be, at least, twenty-one years of age. Effective verbal and written communication skills, including the ability to accurately communicate facts and write reports, and communicate in an emergency as required for the position.</p> <p><u>PREFERRED QUALIFICATIONS:</u> Computer skills as required for the position. Prior experience working with students or adolescents. Prior experience in law enforcement, security, or military experience. Bilingual skills.</p> <p><u>NOTE:</u> Coverage for the Before and After School Child Care Program.</p>	2/27/2020 (Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED to: Melinda Cunningham 5900 SW 160th Avenue Fort Lauderdale, FL 33331

**\*PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

NOTE: Interviews for clerical positions may be conducted via panel interview . Interviews will be determined by the hiring supervisor upon receipt of applicants resume.  
 To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

**Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency.**

**For a list of acceptable foreign education credential services access [www.naces.org](http://www.naces.org).**

Selected Candidates must provide official college transcripts if required for the position.